



The Cathedral
Church of **Saint John**
the Divine

1047 Amsterdam Ave.
at 112th Street
New York, NY 10025
stjohndivine.org

Job Announcement **Cathedral Educator, Part-time**

Job Title: Cathedral Educator

Department: Public Education and Visitor Services (PEVS)

Posting Date: July 2021

Overview

The Cathedral of Saint John the Divine is one of the world's most celebrated religious and cultural institutions. With its doors open to everyone, the landmarked Cathedral is an international and vibrant space that draws hundreds of thousands of visitors annually, providing numerous opportunities to experience and learn about this institution in exciting and new ways. The Cathedral's secular Department of Public Education & Visitor Services (PEVS) seeks part-time Educators for the 2021-22 academic year. This is a part-time, nonexempt position that reports to the Manager of Community & Educational Initiatives. The Cathedral hires without regard to race, gender, religion, sexual orientation, national origin, age, disability, or marital or veteran status.

Responsibilities

- Collaborate with PEVS to provide programs for student (pre-school through college), adult, and family groups. This includes preparing materials, teaching the program, and breaking down after the program.
- Teach inquiry- and curriculum-based programs in the Cathedral and online with emphasis on such topics as cathedrals' roles in the Middle Ages, architecture, geometry, social justice, contemporary art, and comparative religions.
- Lead hands-on activities in Arts Workshops related to the above topics.
- Greet and supervise performing choirs in the Cathedral.
- Support program development, visitor services, and departmental administration as needed.

Qualifications

- Bachelor's degree and at least two years of formal teaching experience in a museum or K-12 classroom, or a minimum of 5 years applicable work experience, required. Master's degree in education, museum education, or a related field – or working toward such a degree – is preferred.
- Comfort working with diverse audiences, especially K-12 students
- Demonstrated experience teaching with art materials and hands-on activities
- Knowledge of educational pedagogy, differentiated instruction, and best practices in museum education, including experience with Visual Thinking Strategies and other educational models related to personal and group learning
- Strong listening, verbal, and writing skills
- Ability to assimilate information quickly and enthusiastically; demonstrated flexibility in fast-paced environments
- Self-starter who is dependable, organized, and punctual; someone who works well independently and as part of a team
- Ability to accept guidance, direction, and supervision; gives feedback and shares ideas appropriately and professionally



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Schedule

- Educators will work approximately 5-15 hours per week. Hours vary depending on program bookings, but primary program delivery takes place between the hours of 9am and 3pm Monday - Saturday.
- Must have a flexible schedule and be available 3-4 days per week, including occasional weekends and evenings.
- Educators are required to attend paid training, taking place on multiple days between August 30th and September 3, 2021.
- This position is subject to seasonal changes in volume of classes and programs delivered.
- Commitment through the 2021-2022 academic year is required.

Compensation: \$25/hour

Application Instructions

- Email resume, cover letter, and sample lesson plan on any topic to education@stjohndivine.org with "Cathedral Educator" in the subject field. No calls, please.
- Qualifying candidates will be required to lead a short sample tour on a topic of their choice to assess presentation skills, pedagogy, group management techniques, organization, and time management prior to being hired.
- All Cathedral staff are required to be fully vaccinated against Covid-19 by August 15, 2021.